



## LINWOOD TOWNSHIP

ANOKA COUNTY

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### Town Board Meeting Minutes February 27, 2024

Board Members Present: Supervisors Mike Parker, Carol Searing, Bob Millerbernd, Jonn Olson and Andy Luedtke; Treasurer Alyssa Dehn; Clerk Pam Olson

Board Members Absent: none

Others Present: Tom Searing, Fire Chief Darryl Ballman, Dan Lillemo, Tom Murphy; Attorney Jason Hill (via phone); Lt. Dan Douglas, Chief Deputy Bill Jacobson

**Call to Order and Approval of the Agenda:** Supervisor Parker called the Linwood Town Board meeting to order at 6:00 p.m. in the Town Hall at 22817 Typo Creek Drive NE, Stacy, on Tuesday, February 27, 2024, and the clerk performed the roll call. Supervisor Olson moved to approve the agenda; Supervisor Luedtke seconded. All ayes; motion carried.

**Meet the Deputy:** Lt. Dan Douglas and Chief Deputy Bill Jacobson from Anoka County Sheriff's Office informed the supervisors of the 2024 goal to building a new jail in the City of Anoka. The Linwood deputies were not available to attend.

**Streaming/Video Retention Policy:** Attorney Jason Hill called into the meeting to answer questions regarding his recommended amendments to the proposed Video Streaming/Retention Policy. The general theme of the amendments were because this is creating public data that must comply with the MN Data Practices Act. The policy would create extra potential data concerns and the recordings would need to be reviewed and have non-public information redacted before it was put on YouTube. The attorney recommended that the infrastructure be in place before adopting the policy. The attorney suggested that the policy would be in effect from the date of policy adoption and making it very clear which meetings the policy applies to so there isn't the appearance that the Board is picking and choosing which meetings it will record. Software for redaction will be acquired and staff will be trained. Supervisor Parker moved to bring this back in two weeks to review the final product. Supervisor Olson offered a friendly amendment to also direct staff to start getting the infrastructure in place as much as possible so it's ready in two weeks. Supervisor Parker rescinded his motion. Supervisor Olson moved to move forward video recording and playback and bring using the policy outlined and returned to us with a redline copy from the attorney, making those edits and changes; implementing the infrastructure required to meet those policies; and we start video record and playback on March 26th; Supervisor Luedtke

seconded. Supervisors Olson, Luedtke, and Parker voted in favor; Supervisors Searing and Millerbernd voted opposed. The motion carried 3-2.

**Planning & Zoning:** Since the Town Code allows the keeping of chickens, the Planning and Zoning Commission (P&Z) recommended that the resident bring his concerns about roosters to the Town Board. Supervisor Searing moved to direct P&Z to look at the non-domestic policy and bring them back to the Board; Supervisor Luedtke seconded. All ayes; motion carried.

**Resignation:** Supervisor Searing moved to accept Tom Sausen's resignation from Planning & Zoning; Supervisor Millerbernd seconded. All ayes; motion passed.

**PARCs:** Supervisor Millerbernd reported that the Parks Committee (PARCs) decided that the dog park would be off the table. PARCs was approached by a salesman for replacing the hockey rink. PARCs received another quote for replacing the lights in the hockey rink. Staff will search for a grant writer. The DNR grant deadline is in April. Advertising for the Park Attendant position will not go on the website until after the Annual Meeting. The ad can stay on the electronic sign. Supervisor Millerbernd will get prices for contractual grass mowing.

**Fire Department:** Supervisor Millerbernd moved to allow the fire department to use any apparatus to attend services for three fallen firefighters and police officers on February 27<sup>th</sup>; Supervisor Parker seconded. All ayes; motion carried.

Supervisor Millerbernd moved to move forward with hiring Dustin Matteson pending the results of a background check and physical; Supervisor Olson seconded. All ayes; motion carried.

Supervisor Parker moved to have the expired and failed fire hoses offered for sale to the public and then put in the recycling area; Supervisor Millerbernd seconded the motion, which passed unanimously.

**Broadband Partnership:** Supervisor Olson moved to authorize Chairman Parker to sign a letter of support of the Broadband Partnership being submitted by Midco to Anoka County; Supervisor Luedtke seconded. All ayes; motion passed.

**Board of Audit:** Treasurer Dehn presented documentation showing how the year end spreadsheet matches with the bank statement balance, CTAS reports, and the Petty Cash Register. Supervisor Parker moved to accept the Clerk's Report for 2023; Supervisor Olson seconded. All ayes; motion carried.

**Fire Department payroll:** Supervisor Olson moved to approve the January 2024 Fire Department Payroll with Direct Deposits #20976-21004 & EFTs #21005-21006 in the amount of \$12,945.49; Supervisor Searing seconded. Supervisors Olson, Searing, Millerbernd, and Parker voted in favor. Supervisor Luedtke abstained due to conflict of interest. The motion carried 4-0 with one abstention.

**Consent Agenda:** Supervisor Olson moved to approve the consent agenda; Supervisor Luedtke seconded. All ayes; motion carried.

- ✓ Approval of February 13, 2024 Town Board Meeting Minutes
- ✓ Approval of February 8, 2024 Budget Meeting Minutes
- ✓ Approval of February 12, 2024 Budget Meeting Minutes
- ✓ Claims List for Approval - Claims #38056-38075 = \$18,539.36
- ✓ Regular Payroll – 2/16/24; Direct Deposits #20958-20972 & EFTs #20973-20975=- \$24,782.51

**Upcoming meeting:** Not all the supervisors were available to attend a special meeting that had been posted for February 29. The meeting will be rescheduled for either March 20 or March 27, depending on the town attorney's availability.

**Adjournment:** Supervisor Olson moved to adjourn; Supervisor Luedtke seconded. All voted in favor; the motion carried. The meeting adjourned at 8:06 p.m.

Approved on March 12, 2024

Attested:

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Michael Parker, Chairman

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Pamela Olson, Clerk