



LINWOOD TOWNSHIP

ANOKA COUNTY

22817 Typo Creek Drive N.E.

Stacy, Minnesota 55079

(651) 462-2812 • Fax (651) 462-0500

E-Mail: info@linwoodtownship.org

Website: linwoodtownship.org

Town Board Budget Meeting Minutes February 10, 2021

Board Members Present: Supervisors Mike Halliday, Bob Millerbernd; Supervisors Carol Searing (via Zoom due to pandemic) Mike Parker (via Zoom); Treasurer Andrea Nekowitsch; Clerk Pam Olson

Board Members Absent: Tim Peterson

Others Present: none

Call to Order and Approval of the Agenda: Chairman Halliday called the Special Linwood Town Board meeting to order at 6:00 p.m. in the Town Hall at 22817 Typo Creek Drive NE, Stacy, on Wednesday, February, 2021 and the clerk performed the roll call.

Chairman Halliday stated that the purpose of the meeting was to discuss the proposed 2022 budget and other financial considerations. The treasurer provided the Board with a report showing a projection of the 2021 ending balance and a 2022 budget scenario with no increase in the levy and keeping the operating funds around 50%. The clerk and treasurer proposed budget adjustments to several of the operating funds.

The Road & Bridge (RB) budget was reduced by \$25,000 from the preliminary amount of \$316,625 to \$291,625. The \$25,000 will be put into the RB Capital Fund for road improvement projects. Among various budget reductions to the RB budget were a \$5,000 cut from Paved Streets for road patching and a \$10,000 cut from Paved Streets for contractual crack filling.

Various cuts were made to the General Fund, reducing the preliminary budget by \$10,000.

In an attempt to maintain the Recycling expenses nearer to the amount of revenue generated from the recycling center and SCORE grant, the Recycling budget was reduced from \$113,780 to \$100,000. Within the recycling budget, \$12,000 will be earmarked for putting blacktop in front of the recycling buildings.

In planning for increased costs related to enforcement of the Town Code, \$13,000 will be added to the Planning and Zoning budget. It is unknown at this point whether enforcements will be done by employed staff or contractual. Staff will determine the appropriate line item to track the proposed expenses.

The Senior Center budget was reduced by \$3,250, from \$68,250 to \$65,000, with cuts mainly in the transportation sections of the preliminary budget.

The Fire Department preliminary budget line items were reduced to the following amounts:

Fire Administration/Legal Fees - \$500; Firefighter Equipment & Expenses/Personal Protection Equipment - \$10,000; Fire Training/Lodging – 1,500; Fire Station & Buildings/Gas Utilities - \$4,000. The total reduction to the Fire Department budget was \$14,000.

The preceding \$27,250 of cuts will be added to the proposed General Capital Fund for reserves to be used for any capital expenses that may arise.

No changes were made to the preliminary budgets of the remaining funds. Each Board member individually agreed to the aforementioned changes to the proposed 2022 budget. The clerk and treasurer will make the approved changes to the line items for the 2022 proposed budget.

Having reviewed and discussed all of the budgets, it was determined that it would not be necessary to increase the levy for 2022. Supervisor Parker moved to set the 2022 proposed levy at \$1,700,000.00; Supervisor Searing seconded. By roll call vote, the motion carried 4-0.

Because the 2020 ending balance in the RB operating budget was well in excess of 50% of the annual expenses, the clerk was directed to prepare a resolution amending the 2021 budget to transfer \$200,000 into the RB Capital Fund as reserves for future road improvement projects.

Supervisor Millerbernd expressed his appreciation to staff, committee members and the Board for their diligent work in preparing the proposed levy.

Adjournment: Supervisor Parker moved to adjourn; Supervisor Millerbernd seconded. By roll call vote, the motion carried 4-0. The was meeting adjourned at approximately 7:45 p.m.

Approved on February 23, 2021

Attested:

Michael Halliday, Chair

Pamela Olson, Clerk