



# LINWOOD TOWNSHIP

ANOKA COUNTY  
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## Planning and Zoning Commission Minutes January 16, 2024

Meeting called to order at 7:00 pm by Tom Searing

Pledge to the Flag was recited.

Roll Call

**Commission members present:** Jim Garrison, Lloyd Horton, Nancy Matson, Tom Sausen, Tom Searing

**Commission members absent:** Joe Dolphy, Rory Paggen, Tom Pilla

**Town Board members present:** none

**Staff & Consultants present:** Emily Herold – MSA, Pam Matti – Deputy Clerk

**Residents present:** none

### Approval of Agenda

**Motion** by Nancy Matson, seconded by Jim Garrison, to approve the agenda. All ayes, motion carried.

### Approval of PZ minutes from December 19, 2023

**Motion** by Nancy Matson, seconded by Jim Garrison, to approve the minutes. All ayes, motion carried.

### OLD BUSINESS

**Future To Do List – Ordinance Amendments** – Emily H. presented a list of proposed ordinance amendments that staff would like to schedule for a public hearing in February. P & Z members had no further comments or changes.

**Motion** by Nancy Matson, seconded by Tom Sausen, to adopt the future to do list/ordinance amendments. Emily H. clarified that the proposed ordinance amendments will need to go to public hearing next month. All ayes, motion carried.

### **NEW BUSINESS**

Joe Dolphy submitted a list of Planning & Zoning accomplishments for 2023. Members reviewed. Question from members on why P & Z never hears back from TB following recommendations that P & Z makes to the Town Board.

**Motion** by Nancy Matson, seconded by Lloyd Horton, to approve list of 2023 P & Z accomplishments. All ayes, motion carried.

### **STAFF AND ZONING ADMINISTRATOR REPORTS AND COMMENTS**

Emily gave updates from MSA:

- Emily will be drafting a memo to send to residents at 7100 Fawn Lake Dr NE concerning request to divide an existing business-zoned parcel into two parcels. One parcel being business and the other residential.
- MSA is waiting to hear back from owner of 23840 Lyons St NE.
- Application has been placed on hold for solar panel system at 5310 239<sup>th</sup> Ave NE.

**Motion** by Nancy Matson, seconded by Lloyd Horton, to adjourn. All ayes, motion carried.

Meeting adjourned at 7:20 pm.

Respectfully submitted by Pam Matti, Deputy Clerk

Minutes Approved: February 20, 2024

Chairman: \_\_\_\_\_  
Joe Dolphy