

January 2020 – minutes not available

February 24th meeting was cancelled

03_March_2020_PARC_Minutes

No meeting due to covid-19

04_April_2020_PARC_Minutes

No meeting due to covid-19

05_May_2020_PARC_Minutes

No meeting due to covid-19

PARC Meeting Minutes 6/22/2020

Attendance:

David Johnson
Christine Magler
Laura Kearns
Carrie Ludtke
Mike Halliday

1. Start time 6:36pm
 - a. David motioned start.
2. June minutes approved.
 - a. David motioned
 - b. Laura 2nd /approved
3. Playful Shadows Park needs improvement.
 - a. Additional floor covering and weed control to be addressed in 2020.
4. Add a portable restroom at Four Season Park.
 - a. Mike Halliday approved.
5. Remove telephone poles and replace it with a bump stop for safety at Broadbent Park.
 - a. Parc Board approved. This will be brought to the Board Meeting in June.
6. Linwood Family Fun Days is canceled for 2020 due to COVID19.
 - a. LFFD board is proposing a safe option for some sort of event.
7. Sign improvement's at Fairway Flyers & Alquist Park. Using Martin Lake Shores sign as an example.
8. Baseball field at Alquist Park needs new baseball rock. The area is covered in weeds.
9. Mike Halliday will collect quote for sealcoating a few park lots.
10. Parc Board membership terms are now set to 3 years, staggering members renewal term.
11. The Parc Board is looking for one additional member, for a 3 year term.
 - a. Parc Board positions are re-visited annually.
 - b. Laura Kearns is now Vice Chair, with terms running from 2020-2023
 - c. Carrie Ludtke is a board member with terms running from 2020-2023
 - d. Christine is the board secretary with terms running from 2019-2021. Following this term, terms will be 3 years.
 - e. David Johnson will continue as Chair, running from 2019 – 2021. Following this term, terms will be 3 years.
12. Carrie Ludtke needs official approval to the Parc Board.

13. Mike will collect Capital Improvement amount. The Parc Board will start planning to build a new structure with these funds.
 - a. One idea was to build a pickle ball court at Boetcher Park.
14. Ice Skating Rink planning.
 - a. Add additional floor covering to help aid in efficient flooding of the rink.
 - b. The Pleasure Rink was also used for hockey. The shack next to it was hit with pucks. Possibly add a chain link fence to prevent this damage.
 - c. Warming shack was damaged by a tree. Insurance is in process.
 - d. There are fox living in the warming shack, we need to address this safety issue.
 - e. Hire seasonal help for mowing as well as ice skating rink maintenance/warming shack.
 - f. Sprinkler system at Boetcher Park was possibly hit by lightning. Insurance is in process.
 - g. Board meetings a currently virtual. The zoom link is listed on the Linwood website.

Next Agenda

1. Extend membership terms for Craig Cold. We need his agreement.
2. Extend membership terms for Kris Millerbernd from current to 2021. We need her agreement.
3. Approve 6:00pm start for Parc Board meetings.

PARC Meeting Minutes 7/27/20

Attendance:

David Johnson
Christine Magler
Laura Kearns
Carrie Ludtke

Nancy Kramer
Brianna Seekon
Sam Kramer
Shelby Seekon

1. Start time 6:30pm.
 - a. Laura motioned start
 - b. Carrie 2nd
2. July minutes approved.
 - a. David motioned
 - b. Laura approved.
3. Park Meeting will be moved to 6:00pm.
 - a. Notify the township for the time change.
4. Caroll Broadbent Memorial Park will have a new bump stop installed in the parking lot.
5. 2021 Family Fun Days
 - a. Geocaching event will be hosted for the 2021 FFD, at several township parks.
This will help people learn more about each park.
 - b. The PARC Board should start thinking of a park brochure to use for the Geocaching event.
 - c. Think of a park to host an outdoor moving at.
 - d. If the PARC Board has any additional thoughts, please email linwoodfamilyfunday@gmail.com (Nancy Kramer).
6. Hockey rink tree trimming quote.
 - a. Bid was \$600. PARC Board will discuss the benefit of tree trimming. We need to ensure the rink will be open for use during the 2020-2021 winter.
7. Repair to warming shack. We have a few questions.
 - a. What does the insurance company cover for the repair?
 - b. What has been submitted?
 - c. Can we get a second bid?
 - d. Who will maintain the rink and warming shack?
 - i. Table discussion, review at the 8/24/20 meeting.

8. We need a few more details on the EFA bid for mulch.
 - a. Will maintenance treat and prep the site? Or does EPA?
 - b. What park is this for?
9. Motion to adjourn
 - a. Laura motioned.
 - b. David 2nd.
- 10.

Next Agenda

1. Extend membership terms for Craig Cold. We need his agreement.
2. Extend membership terms for Kris Millerbernd from current to 2021. We need her agreement.
3. Approve 6:00pm start for Parc Board meetings.
4. Tree trimming and warming shack repair/bid.
5. Bid for mulch bid.
6. Park brochure to use for the Geocaching event.

PARC Meeting Minutes 8/24/20

Attendance:

David Johnson
Christine Magler
Laura Kearns
Carrie Ludtke
Mike Halliday

1. Start time 6:30pm.
 - a. Laura motioned start
 - b. Carrie 2nd
2. August minutes approved.
 - a. David motioned
 - b. Laura 2nd
3. Park Meeting will be moved to 6:00pm.
 - a. Board approved effective September 2020.
4. Sealcoating will be done at Broadbent Park.
 - a. Bump stops will be installed following the sealcoating.
5. Mike Halliday will bring the year to date budget, as well as the 2019 budget.
6. Olympic Green Park will be seal coated this year as well.
7. One seasonal worker will remain over the winter.
8. Playful Shadows Park had mulch delivered and installed.
9. Hockey Rink damage will be replaced through insurance.
 - a. There is a fox issue in the warming shack. We need to address this immediately.
 - b. Tree trimming may have been completed.
 - c. Warming house full repair on hold.
 - d. Possibly create a volunteer list for shoveling and warming shack maintenance.
 - e. Ask mowing crew to trim the grass inside the ice rink on the lowest setting.
10. Order aluminum signs for Fairway Flyer & Alquist Park x2 signs.
11. Request the capital funds total dollars.
12. Extend membership terms for Craig Cold. Craig has agreed to extend.
13. Mike Halliday will reach out to Kris Millerbernd to see if she plans to extend her membership.
14. Motion to adjourn
 - a. Laura motioned.
 - b. David 2nd.

Next Agenda

1. Mike Halliday will bring the year to date budget, as well as the 2019 budget.
2. Capital Funds.
3. Ice rink / warming shack plan.
4. Extend membership terms for Kris Millerbernd from current to 2021. We need her agreement.
5. Tree trimming and warming shack repair/bid.
6. Park brochure to use for the Geocaching event.
7. Mountain bike trails.
8. Put mulch refill on a bi-yearly rotation.
- 9.

PARC Meeting Minutes 9/28/2020

Attendance:

David Johnson
Christine Magler
Laura Kearns
Carrie Ludtke
Craig Cold

1. Start time 6:00pm
 - a. Laura motioned start
 - b. Carrie 2nd
2. September minutes approved.
3. Park Meeting will be moved to 6:00pm.
4. School Forest and the high school are interested in creating a mountain bike trail.
 - a. They would manage and budget the maintenance.
 - b. The PARC Board is in favor.
5. Budget review will be tabled until the October 2020 meeting.
6. Capital is set at \$34,185.00 to use for a new investment.
7. There is a large crack in the tennis court @ Broadbent Park.
8. Four Seasons and Boettcher Park have sand burrs and needs to be addressed.
9. Request outgoing expenses for park maintenance.
10. Will there be a part time worker to help maintain the hockey rink.
11. Motion to adjourn
 - a. Laura motioned.
 - b. David 2nd.

Next Agenda

1. Mike Halliday will bring the year to date budget, as well as the 2019 budget.
2. Capital Funds.
3. Review August and September minutes.
4. Update on bump stops at Broadbent Park.
5. Aluminum sign update.
6. Grass treatment 2021.
7. Ice rink / warming shack plan.
8. Extend membership terms for Kris Millerbernd from current to 2021. We need her agreement.

9. Tree trimming and warming shack repair/bid.
10. Park brochure to use for the Geocaching event.
11. Mountain bike trails.
12. Put mulch refill on a bi-yearly rotation.

PARC Meeting Minutes 10/26/2020

Attendance:

David Johnson
Christine Magler
Laura Kearns
Carrie Ludtke
Craig Cold

Mike Halliday

1. Start time 6:00pm
 - a. Laura motioned start
 - b. Carrie 2nd
2. October minutes approved.
 - a. Laura motioned start
 - b. Carrie 2nd
3. Kris Millerbernd has resigned from the PARC Board.
4. There are two open seats for new PARC Board members. Please ask friends and family if they're interested in joining.
5. Bump stops for Broadbent Park are in the planning stages. (pending budget).
6. The two seasonal maintenance workers have completed their season.
7. True Green has applied during the 2020 season at Broadbent, Boettcher, Four Seasons, and Town Hall.
8. Sand Burs maintenance needs to be monitored and maintained by the Linwood maintenance team staff. True Green does not maintain any walking paths or near playground equipment.
 - a. We need to address the sand burrs in the spring.
9. We are currently taking applications for a full time maintained person.
10. Interim financial report can produce line items, for actual costs.
11. Hockey rink will be open. We are going to advertise for volunteer's to help maintain.
12. Warming shack will remain closed due to COVID.
13. Mike Halliday will post 'hockey rink open' on the electronic board in front of the town hall.
14. Ask if the maintenance team can place a few portable benches outside the hockey rink.
15. Fairway Flyers signs are in the town hall office. Singed will be installed soon.
16. Capital funds project is available with \$34,185.00.
17. Cross country path at Four Seasons was requested to be groomed and maintained by a community volunteer.
 - a. Motion to approve per David

- b. Laura 2nd
- 18. PARC Facebook page will be requested at the next board meeting. This page will be informational only, and will not be open for comments.
- 19. Motion to adjourn
 - a. Laura motioned.
 - b. David 2nd.

Next Agenda

1. Mike Halliday will bring the year to date budget, as well as the 2019 budget.
2. Capital Funds.
3. Review August and September minutes.
4. Update on bump stops at Broadbent Park.
5. Aluminum sign update.
6. Grass treatment 2021.
7. Ice rink / warming shack plan.
8. Extend membership terms for Kris Millerbernd from current to 2021. We need her agreement.
9. Tree trimming and warming shack repair/bid.
10. Park brochure to use for the Geocaching event.
11. Mountain bike trails.
12. Put mulch refill on a bi-yearly rotation.

PARC Meeting Minutes 11/23/2020

Attendance:

Christine Magler

Laura Kearns

Carrie Ludtke

Craig Cold

Mike Halliday

1. Start time 6:00pm
 - a. Laura motioned start
 - b. Carrie 2nd
2. November minutes
 - a. Minutes approved
3. Hockey Rink Update: Board in favor.
4. Advertising for the Hockey Rink volunteer opportunity has begun. There are currently four volunteers.
 - a. Mike Halliday is heading up training and coordinating volunteer time.
5. PARC Facebook page has been approved.
 - a. Carrie L. is looking to create a Facebook shell.
 - b. Mike H. will approve the posts.
6. Fairway Flyers new sign has been installed.
7. Several applicants are being interviewed for the new maintenance position.
8. Christine M. will research pickle ball options/bids.
9. Pam will update the website and change the start time for PARC meetings to 6:00pm.
10. 2021 schedule of regular meetings looks good.
11. Motion to adjourn
 - a. Laura motioned.
 - b. Craig

Next Agenda

1. Mike Halliday will bring the year to date budget, as well as the 2019 budget.
2. Capital Funds.
3. Review August and September minutes.
4. Update on bump stops at Broadbent Park.
5. Aluminum sign update.
6. Grass treatment 2021.

7. Ice rink / warming shack plan.
8. Extend membership terms for Kris Millerbernd from current to 2021. We need her agreement.
9. Tree trimming and warming shack repair/bid.
10. Park brochure to use for the Geocaching event.
11. Mountain bike trails.
12. Put mulch refill on a bi-yearly rotation.

12-2020 PARCS meeting Cancelled